

How To Set Up Your Buddy List

- 1) Log In
- 2) Click on Buddy Management from the Drop Down List (To Get to The Drop Down Menu Click on Your Name or 3 Lines)

The screenshot shows a dark blue navigation bar with the following items: HOME, GOLF (with a dropdown arrow), RATES (with a dropdown arrow), LEAGUES, WEDDINGS, EVENTS (with a dropdown arrow), and CONTACT. Below this is a secondary bar with green buttons for Groups, Course (with a dropdown arrow), a calendar icon, a search icon, and a user profile for Jessica Morris (with a dropdown arrow). The user menu is open, showing options: Tee Time, Buddy Management, Profile, My Reservations, and Sign Off. Below the navigation is a date selector for Thursday October 06, Friday October 07, and Saturday October 08. Two event cards are visible: one for 5:00 PM at \$0.00/person and another for 3:30 PM at \$0.00/person.

- 3) Go to The 2nd Search Bar “Search for new buddies to add” and type in your friends First and Last Name (the spelling must be the exact same as in our system). If there are multiple people with the same name please call the admin office at 705.721.9210 ex 100 and we will give you their Account #

Buddy Management

The screenshot shows the 'Buddy Management' interface. At the top, there is a search bar labeled 'Your buddy List' with a text input field for 'First/Last Name' and a 'Search' button. Below this is a table with the following columns: Buddy's Acct, Buddy's Name, Buddy's City, and Buddy's State. The table contains four rows of data, each with a 'Delete' link. At the bottom of the table, there is a 'Page:' label, an input field for the page number, and a 'Goto' button. Below the table is another search bar labeled 'Search for new buddies to add' with a text input field for 'First/Last Name' and a 'Search' button.

Buddy's Acct	Buddy's Name	Buddy's City	Buddy's State	
A0017063	Pamela Augustyn		ON	Delete
20001	Craig Membery		ON	Delete
171183119	Jessica Rockbrune			Delete
171180899	Krista Woolhead			Delete

[Search for available buddies using the search field](#)

4) Hit Select, this will add them to your Buddy List

Page:

Search for new buddies to add			
Buddy's Acct	Buddy's Name	Buddy's City	Buddy's State
171191084	Ericka Malcolm		Select

5) When Booking Your Tee Time You Will Always Be the 1st Player, For Player 2 Hit the Arrow and Choose Your Friend From the Buddy List

Holes

9 Holes | **18 Holes**

Players

2 | 3 | **4**

Riders :

Player 1:

Booking Notes

Player 2:

Booking Notes

- Manage Buddy List...
- Jessica Morris
- Buddy
- Pamela Augustyn**
- Craig Membery

Player 3: